

Kentucky Applied Behavior Analyst Licensing Board

November 28, 2011

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on November 28, 2011 at the Office of Occupations and Professions, in Frankfort, Kentucky.

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| <u>Members Present</u> Dr. Nic Weatherly, Ph.D., Chairman Steve Foreman Stephen Wood Scott Brinkman Dr. Stan Bittman, Ph.D. <u>Members Absent</u> Dr. Shelli Deskins, Ph.D., Vice Chair Brady Dunnigan | <u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator Jeremy Horton, Deputy Executive Director <u>Others</u> Mark Brengelman, Office of the Attorney General |
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Call to Order

Dr. Weatherly called the meeting to order at 10:20am.

Carolyn Benedict of the Office of Occupations and Professions swore in new members, Stephen Wood, and Steve Foreman.

Dr. Weatherly spoke to the new members about what the Boards goals are and where they currently stand on the Regulatory process.

Approval of Minutes

Minutes of the October 17, 2011 meeting were presented for the Board's review. Dr. Bittman made a motion to approve the minutes as presented. Mr. Wood seconded that motion and it carried unanimously. General Counsel Mark Brengelman asked Ms. Lane to make a couple of revisions to the current minutes.

Financial Report

Jeremy went over the Financial Report for the Board. He explained this report is strictly informational and this is for the Board to see all revenue and expenditures during this fiscal year.

Report from O&P

Executive Director Shannon Tivitt presented the Board with memo showing the current status of revenues and expenses. She explained the Board receives a quarterly allotment that allows them to handle some of their expenses and obligations. The packet showed how much revenue has been collected along with a current breakdown of the boards expenses, including the Office of Occupations and Professions administrative fee, their legal fees from the Office of the Attorney General, and travel expenses that have accrued since the Board began meeting in November of 2010. After March the Board may request an increase in their quarterly allotment.

Ms. Tivitt also went over the Memorandum of Agreement between the Office of Occupations and Professions and the Applied Behavior Analyst Licensing Board. Mr. Brinkman made a motion for the Board to sign the contract that requires O&P to provide administrative duties to the Board. Dr. Bittman seconded that motion and it carried.

Board Counsel Report

Mr. Brengelman informed the Board that their Emergency Regulations have expired as they were only available for 120 days. The permanent regulations are set to go into effect on Friday, December 2, 2011.

Old Business

The Board will review and continue to work on their Supervision and Per Diem Regulations at the December meeting.

New Business

Ms. Lane presented the Board with four applications. The Board reviewed the following:

Elizabeth Moore – Dr. Bittman made a motion to approve her application for Licensed Behavior Analyst. Mr. Foreman seconded that motion and it carried.

Christian Justice – Dr. Bittman made a motion to approve her application for Licensed Behavior Analyst. Mr. Brinkman seconded that motion and it carried. Mr. Foreman recused himself from the vote.

Emily Daulton – Mr. Brinkman made a motion to approve her application for Temporary Licensed Behavior Analyst. Mr. Foreman seconded that motion and it carried. Dr. Bittman recused himself from the vote.

Luna Weiss-Salinas – Mr. Brinkman made a motion to approve her application for Licensed Behavior Analyst. Mr. Wood seconded that motion and it carried. Mr. Foreman recused himself from the vote.

The Board also discussed the use of para-professionals around the state. Mr. Brengelman recommended creating a regulation that would show the definition of a para-professional.

Travel and Per Diem

Mr. Brinkman made a motion to approve travel and per diem for today's meeting. Dr. Bittman seconded that motion and it carried unanimously.

Adjournment

Mr. Foreman made a motion to adjourn the meeting. Mr. Wood seconded that motion and it carried unanimously.

Meeting adjourned at 12:25pm.